



## FOOD AND/OR BEVERAGE SAMPLING/DISTRIBUTION POLICY

The Music City Center has established the following provisions to allow for the distribution of sampled food and beverage items:

### GENERAL CONDITIONS:

- 1) The Catering Department of the Music City Center reserves the right to provide all cash and contracted service designated for on-site consumption.
- 2) Combination and/or preparation of company's/sponsor's products designed for the purpose of nourishment or entertainment, as in a reception is deemed "catering."
- 3) Sample distribution must be limited to the exhibitor's booth area only.
- 4) Tennessee State Law prohibits the sampling of alcoholic beverage products by any person or business other than the licensee of the building.
- 5) The Music City Center understands that certain conventions have as their primary purpose the preparation and consumption of food and beverage. Exhibitors at private conventions relating to food and beverage may sample food and beverage within the confines of their booth.
- 6) The Music City Center must receive all sample request 30 days in advance of the show move in days for authorization.
- 7) Exhibitors at public conventions may sample foods under the following guidelines:
  - A) A maximum number of sampling booths may be set at the discretion of the Music City Center
  - B) The Music City Center maintains the exclusive rights to all food and beverage sampled within the building and will determine the types of food and the number of booths available for sampling within space held at the Music City Center.

### DEFINITIONS

<u>Sampling:</u>	The dispersing of a maximum two (2) ounce/volume food and/or two (2) fluid ounce beverage by the manufacturer, marketer or distributor of the item.
<u>Catering:</u>	The service of food and beverage for the nourishment and/or entertainment of any guest within the Music City Center.
<u>Booth Catering:</u>	The service of food and beverage used to entice delegates and guests to the booth. Products, which are not related to the event, remain the right of the Music City Center and must be provided by the Catering Department.
<u>Exhibitor Services:</u>	Services provided by the Catering Department to facilitate the sampling of products.

Any questions regarding the above provisions should be addressed to the Catering Sales Manager at (615) 401-1360. Please email this form to [renae.droege@nashvillemcc.com](mailto:renae.droege@nashvillemcc.com)

Please list your request, if you are unsure whether the above information is applicable to you or your organization.

**Name of Event:** \_\_\_\_\_

**Company Name:** \_\_\_\_\_ **Booth #** \_\_\_\_\_

**Address:** \_\_\_\_\_ **City:** \_\_\_\_\_ **State:** \_\_\_\_\_ **Zip:** \_\_\_\_\_

**Contact:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Phone Number:** \_\_\_\_\_ **Email:** \_\_\_\_\_

**Products you wish to dispense (including portion size)** \_\_\_\_\_

**Proposed method of dispensing and purpose for offering samples:**

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**Approved:** \_\_\_\_\_  
**General Manager, Food & Beverage**

\_\_\_\_\_  
**Date**